

NORTH CAROLINA PARALEGAL ASSOCIATION, INC.

25th MID YEAR SEMINAR / 2nd ANNUAL CLA/CP EXAM CRAM & NCCP REVIEW COURSE

SEPTEMBER 18 - 19, 2009



EMBASSY SUITES HOTEL
WINSTON SALEM, NC

406 North Cherry Street, Winston Salem, NC 27101

Phone: (336) 724-2300

<http://embassysuites1.hilton.com>

To attend, complete this registration form OR
register for the seminar Online at

<https://web.memberclicks.com/mc/quickForm/viewForm.do?orgId=nca&formId=63817>

North Carolina Paralegal Association, Inc.
CLA/CP Exam Cram and NCCP Review Course

Friday, September 18, 2009 – CLA/CP EXAM CRAM

7:30 – 8:00am	Registration
8:00 – 8:15 am	Opening Remarks
8:15 – 9:00 am	Family Law
9:00 – 9:45 am	Judgment & Analytical
9:45 – 10:00 am	Break
10:00 – 10:45 am	Probate/Estate Planning
10:45 – 11:30 am	Contracts
11:30 – 12:15 pm	Legal Research
12:15 – 1:30 pm	Lunch
1:30 – 2:15 pm	Bankruptcy
2:15 – 3:00 pm	Business Organization
3:00 – 3:15 pm	Break
3:15 – 4:00 pm	Civil Litigation
4:00 – 4:45 pm	Real Estate
4:45 – 5:30 pm	Criminal Law
7:00 pm – 9:00 pm	Early Registration/Welcome Reception/Exhibitor Exposition

Saturday, September 19, 2009 – NCCP REVIEW COURSE

7:30 a.m.- 8:30 a.m.	Registration & Continental Breakfast
8:30 a.m.- 8:45 a.m.	Welcome Remarks/General Test Information
8:45 a.m. - 9:45 a.m.	NCCP Session 1: Ethics
9:45 a.m. - 10:30 a.m.	NCCP Session 2: Real Estate
10:30 a.m.- 11:00 a.m.	Break – extra time to check out of hotel and visit with Exhibitors
11:00 a.m.- 11:45 a.m.	NCCP Session 3: Family Law
11:45 a.m.- 12:45 p.m.	Lunch
12:45 p.m.- 1:30 p.m.	NCCP Session 4: Legal Research
1:30 p.m. - 2:15 p.m.	NCCP Session 5: Business Law
2:15 p.m.- 3:00 p.m.	NCCP Session 6: Criminal
3:00 p.m.- 3:15 p.m.	Break
3:15 p.m.- 4:00 p.m.	NCCP Session 7: Rules of Civil Procedure
4:00 p.m.- 4:45 p.m.	NCCP Session 8: Probate
4:45 p.m. closing	Closing remarks & door prizes

Please Note: These sessions are review courses and not comprehensive instruction courses on the subjects taught. CLA/CP Exam Cram Participants may want to purchase the *CLA Review Manual* published by West Publishing as this manual will be used during the CLA session. The manual may be ordered from NALA at (918) 587-6828 or www.nala.org.

CONTINUING LEGAL ASSISTANT EDUCATION CREDIT:

- The Midyear Seminar has been approved by the Certifying Board of the National Association of Legal Assistants, Inc. for 6.25 hours of CLE credit toward maintenance of the CLA/CP credential.
- The Review Course has been approved by the Certifying Board of the National Association of Legal Assistants, Inc. for 14 hours of CLE credit toward maintenance of the CLA/CP credential.
- The Midyear Seminar has been approved by the NC State Bar Board of Paralegal Certification for 6.0 hours of CPE credits including 1.0 hour of ethics CPE credit towards the NCCP credential.
- The Review Course has been approved by the NC State Bar Board of Paralegal Certification for 6.5 hours of CPE credit including 1.0 hour of ethics CPE credit towards the NCCP credential. **(Approval Pending)**

REFUNDS:

- If we receive your request by September 1, 2009, we will issue you a full refund, less a \$10.00 cancellation fee.
- If we receive your request between September 2 and September 6, 2009, we will issue a 50% refund.
- If we receive your request after September 6, 2009, no refund will be issued.
- You must notify the registration chair, Melissa Stockley-Jones, CP, NCCP at (919) 838-2015.
- Refunds are not issued until after the seminar is completed.

MANUSCRIPTS: Attendees now have the option to download the manuscript from the NCPA website approximately one week prior to the seminar. NCPA believes this new policy is more environmentally friendly as it prevents us from printing a large number of manuscripts that are subsequently unused. We hope that this change will enhance your conference experience while conserving natural resources and respecting the environment. Please be sure to indicate how you would like the manuscript provided to you. **IF YOU DO NOT MAKE A CHOICE, YOU WILL NEED TO DOWNLOAD THE MANUSCRIPT FROM THE WEBSITE.** If you choose the download option, please note that **we will NOT have a printed copy** for you when you check in.

DISCOUNTS: Law offices or corporations with three (3) or more paralegals attending the seminar, or three (3) or more paralegal students registering simultaneously, will be entitled to receive a 10% discount **on the registration fee only**. Discount does not apply to additional lunch or dinner tickets or manuscript purchase. **Registration forms and fees must be received simultaneously to ensure proper credit for discount. Online registration is not eligible for the discount – you must submit paper registration forms.**

HOTEL INFORMATION:

Room Rates: Standard Rooms are \$129.00, plus tax; the hotel has held a block of rooms for NCPA until **September 1, 2009**. After this date, room availability and price are not guaranteed. Please be

sure to designate that you are attending the North Carolina Paralegal Association Seminar to receive this discounted rate.

Please make your own hotel reservations: Call 1-800-696-6107 and ask for the NCPA room rate. Please note that half of our room block is being held online and half by calling in. If you use one method and are told there are no rooms, you will need to use the other method to register. After September 1, we cannot guarantee you a room or the discounted rate.

Directions: http://embassysuites1.hilton.com/en_US/es/hotel/INTESES-Embassy-Suites-Winston-Salem-North-Carolina/directions.do

From the Greensboro Area: Take the I-40-BR W exit- EXIT 81B- toward US-421 N / WINSTON-SALEM. Merge onto US-421 N. Merge onto I-40 BR W / US-421 N via EXIT 206 toward KERNERSVILLE / WINSTON-SALEM DOWNTOWN. Take the CHERRY ST exit- EXIT 5C- toward CONVENTION CENTER. Turn RIGHT onto S CHERRY ST. The Embassy Suites is located on the left side of the Street at 460. North Cherry Street.

From the Raleigh/Durham/Eastern NC Areas: Take I-40 W. Keep RIGHT via EXIT 131 toward US-70 / GREENSBORO. Merge onto I-40 BR W / I-85 BR S. Merge onto US-421 N via EXIT 36A toward I-40 W / WINSTON-SALEM. Merge onto I-40 BR W / US-421 N via EXIT 206 toward KERNERSVILLE / WINSTON-SALEM DOWNTOWN. Take the CHERRY ST exit- EXIT 5C- toward CONVENTION CENTER. Turn RIGHT onto S CHERRY ST. The Embassy Suites is located on the left side of the Street at 460. North Cherry Street.

From the Charlotte/Western NC Areas: Merge onto I-77 N / US-21 N via EXIT 1C toward STATESVILLE. Merge onto I-85 N via EXIT 13A toward GREENSBORO. Merge onto US-52 N via EXIT 87 toward LEXINGTON / WINSTON-SALEM. Merge onto I-40 BR W / US-158 W / US-421 N / NC-150 W via EXIT 109B. Take the CHERRY ST exit- EXIT 5C- toward CONVENTION CENTER. Turn RIGHT onto S CHERRY ST. The Embassy Suites is located on the left side of the Street at 460. North Cherry Street.

FOR MORE INFORMATION, CONTACT

Stephanie Elliott-Park NCCP
1st Vice President and SEMINAR Co-Chair
education@ncparalegal.org selliott-park@gastonlegal.com

Michele A. Tuttle, CLA, NCCP
Seminar Co-Chair, Exhibitor Chair
michele@barrettfirm.com

REGISTRATION FORM

Or register online at <https://web.memberclicks.com/mc/quickForm/viewForm.do?orgId=ncpa&formId=63817>

NCPA's 25th MidYear Seminar / CLA/CP Exam Cram & NCCP Review Course Schedule
September 18- 19, 2009

Registration deadline is September 1, 2009. Please add the late fee if your registration is postmarked on or after this date. Walk-ins are welcome the day of the seminar. Checks should be made payable to NCPA for the total amount of all applicable fees. **Your check or credit card statement is your receipt. We do not send confirmations.**

Return this form and your payment to: Melissa Stockley-Jones, CP, NCCP
NCPA, Registration Chair
PO Box 36264
Charlotte, NC 28236-6264

NAME: _____ (This is how your name will appear on your name tag - please be sure to include any credentials such as CLA or NCCP.)

ADDRESS: _____

FIRM NAME: _____

TELEPHONE: _____

E-MAIL ADDRESS: _____

CHECK NO.: _____ ENCLOSED: \$ _____

IS THIS YOUR FIRST NCPA SEMINAR?	
<input type="checkbox"/>	Yes
<input type="checkbox"/>	No

- I am attending the **Mid-Year Seminar** on September 19, 2009
- _____ \$120.00 NCPA/NALA Member*/Paralegal Educator
 - _____ \$195.00 Non-Member
 - _____ \$ 75.00 NCPA/NALA Student Member
 - _____ \$ 90.00 Student Non-Member
 - _____ \$ 20.00 Late Registration Fee (if postmarked after 9/1/09)
 - _____ \$ 50.00 Manuscript Only (will be mailed after seminar date)

CHECK THE CONCURRENT SESSIONS YOU WILL ATTEND:

- Saturday, 10:30am Session A _____ Session B _____ (you can only attend ONE)
- Saturday, 1:00pm Session A _____ Session B _____ (you can only attend ONE)
- Saturday, 2:15pm Session A _____ Session B _____ (you can only attend ONE)

I am attending the **CLA Exam Cram and NCCP Review Course** on September 18/19, 2009

- _____ \$175.00 NCPA/NALA Member*
- _____ \$250.00 Non-Member
- _____ \$ 90.00 NCPA/NALA Student Member
- _____ \$115.00 Student Non-Member
- _____ \$125.00 Paralegal Educator
- _____ \$ 20.00 Late Registration Fee (if postmarked after 9/1/09)
- _____ \$ 50.00 Manuscript Only (will be mailed after seminar date)

_____ I will download the manuscript. Please notify me when it is available. My email address is _____ (PLEASE PRINT LEGIBLY!) I understand that a copy of the manuscript will NOT be available for me when I check in.

_____ Please provide me with a manuscript when I check in.

*If you are not an NCPA member but have a NALA General Membership, please include a copy of your NALA membership card.

Contributions or gifts to the North Carolina Paralegal Association, Inc. are not deductible contributions for federal income tax purposes; however, payments may qualify as ordinary and necessary business expenses.